

Use Cases

September 21, 2018

The following document outlines Use Cases for each of the main persona groups identified.

Users:

M&OM: Members (Members who live in the house) & Other Managers (Managers that do not assign work shifts)

HP: House Presidents

WM: Workshift Managers

A: Admin

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All Users - General

User Story 1	I forgot my password and need to recover and reset it.
Acceptance	
Notes	
User Story	I need to log out of my account so no one else can log in as me.
Acceptance	
Notes	
User Story	I need to update my contact information because it has changed.
Acceptance	
Notes	
User Story	I want to upload my picture to identify myself to the community.
Acceptance	
Notes	
User Story	I want to add a display name.
Acceptance	
Notes	
User Story	I want to find someone else's contact information.
Acceptance	
Notes	
User Story	I want to search for someone by name.
Acceptance	
Notes	
User Story	I have a question about how to perform a task on the website.
Acceptance	
Notes	
User Story	I want to change what I get notified for and how I am notified.
Acceptance	
Notes	
User Story	I want to browse the house directory to find someone in a specific house or common area.

Acceptance	
Notes	
User Story	I want to search for someone by house.
Acceptance	
Notes	

General - Members/Other Managers, House Presidents, Workshift Managers

User Story	I want to see how many hours I have completed in total compared to how many hours need to be completed.	M&OM, HP, WM
Acceptance		
Notes		
User Story	I want to get to know the other members better.	M&OM, HP, WM
Acceptance		
Notes		
User Story	I want to view my work shift history so I can see what I have done in the past.	M&OM, HP, WM
Acceptance		
Notes		
User Story	I want to notify my manager if I have a disability.	M&OM, HP, WM
Acceptance		
Notes		
User Story	I want to send my manager a written request.	M&OM, HP, WM
Acceptance		
Notes		
User Story	I have to vote in a required election before I can do anything else on the site.	M&OM, HP, WM
Acceptance		
Notes		
User Story	I want to vote in an election.	M&OM, HP, WM

Acceptance		
Notes		

General - Workshift Managers and Admins

User Story	I want to update the house list by adding a member.	WM, A
Acceptance		
Notes		
User Story	I want to update the house list by deactivating a member.	WM, A
Acceptance		
Notes		
User Story	I want to approve a disability request.	WM, A
Acceptance		
Notes		

General - Only Admins

User Story	I want to add members into the system.	A
Acceptance		
Notes		
User Story	I want to change a member's name in the system.	A
Acceptance		
Notes		
User Story	I want to delete a member from the system.	A
Acceptance		
Notes		
User Story	I want to assign a member a manager role.	A
Acceptance		
Notes		

User Story	I want to assign a member a house president role	A
Acceptance		
Notes		
User Story	I want to assign a manager to a house.	A
Acceptance		
User Story	I want to assign a house president to a house.	A
Acceptance		
Notes		
User Story	I want to add a house.	A
Acceptance		
Notes		
User Story	I want to remove a house.	A
Acceptance		
Notes		

My Shifts - Members/Other Managers, House Presidents, and Workshift Managers

User Story	I want to view my shift so I can remind myself what I have to do and when	M&OM, HP, WM
Acceptance		
Notes		
User Story	I want to get to know the other members better.	M&OM, HP, WM
Acceptance		
Notes		
User Story	I want to view my work shift history so I can see what I have done in the past.	M&OM, HP, WM
Acceptance		
Notes		
User Story	I want to notify my manager if I have a disability.	M&OM, HP, WM
Acceptance		
Notes		
User Story	I want to send my manager a written request.	M&OM, HP, WM
Acceptance		
Notes		
User Story	I have to vote in a required election before I can do anything else on the site.	M&OM, HP, WM
Acceptance		
Notes		
User Story	I want to vote in an election.	M&OM, HP, WM
Acceptance		
Notes		
User Story	I want to sell my member shift because I have more than enough hours.	M&OM, HP, WM
Acceptance		
Notes		

User Story	I want to buy a member shift to make up hours.	M&OM, HP, WM
Acceptance		
User Story	I want to swap my member shift because I still need the hours but can't do that specific shift.	M&OM, HP, WM
Acceptance		
Notes		
User Story	I want an easy way to quickly identify comparable member shifts I can swap with.	M&OM, HP, WM
Acceptance		
Notes		
User Story	I want to know my swap request is pending.	M&OM, HP, WM
Acceptance		
Notes		
User Story	I want to know if my swap request was denied/ accepted.	M&OM, HP, WM
Acceptance		
Notes		
User Story	I want to see people who have identified that they'd like to swap member shifts.	M&OM, HP, WM
Acceptance		
Notes		
User Story	I want to accept a member swap request.	M&OM, HP, WM
Acceptance		
Notes		
User Story	I want to create more than one member swap at a time because I can't make two or more of my shifts.	M&OM, HP, WM
Acceptance		
Notes		
User Story	I want to sell more than one of my member shifts because I can't make two or more of my shifts.	M&OM, HP, WM
Acceptance		

Notes		
User Story	I want to buy more than one member shift because I have more than one request.	M&OM, HP, WM
Acceptance		
Notes		
User Story	I want to provide proof to my manager that I completed my member shift properly.	M&OM, HP, WM
Acceptance		
Notes		
User Story	I want to know how my manager will approve hours - email verification or using a one time temporary code.	M&OM, HP, WM
Acceptance		
Notes		
User Story	I want to see the member shifts my manager has created and rank the ones I want.	M&OM, HP, WM
Acceptance		
Notes		
User Story	I want to get someone to sign off on my member work shift.	M&OM, HP, WM
Acceptance		
Notes		
User Story	I want to send a one time temporary code to another member to verify my member hours.	M&OM, HP, WM
Acceptance		
Notes		
User Story	I want to receive a one time temporary code to verify another member's hours.	M&OM, HP, WM
Acceptance		
Notes		

Other's Shifts - All Users

User Story	I want to see everyone's shift so I can hold other members accountable.	M&OM, HP, WM, A
Acceptance		
Notes		
User Story	I want to see everyone's hours so I can hold other members accountable.	M&OM, HP, WM, A
Acceptance		
Notes		
User Story	I want to view upcoming shifts for the next few weeks and months.	M&OM, HP, WM, A
Acceptance		
Notes		

Other's Shifts - Members/Other Managers, House President, Workshift Managers

User Story	I want to log my hours for a shift I have completed.	M&OM, HP, WM
Acceptance		
Notes		

Other's Shifts - Workshift Managers and Admin

User Story	I want to designate a time for when hours need to be met by members.	WM, A
Acceptance		
Notes		
User Story	I want to create a semester for my house/ common area.	WM, A
Acceptance		
Notes		
User Story	I want to create a shift with a name, description, and time.	WM, A
Acceptance		
Notes		
User Story	I want to duplicate an existing work shift so I don't have to start from scratch.	WM, A
Acceptance		
Notes		
User Story	I want to edit an existing work shift.	WM, A
Acceptance		
Notes		
User Story	When I assign a shift I want to know which members would prefer that type of shift and time.	WM, A
Acceptance		
Notes		
User Story	I want to be able to reassign a shift.	WM, A
Acceptance		
Notes		
User Story	I want to auto assign a shift.	WM, A
Acceptance		
Notes	Do we want to do this?	
User Story	I want to be able to view a member's shift and time preference form.	WM, A

Acceptance		
User Story	I want to view a list of my work shifts.	WM, A
Acceptance		
Notes		
User Story	I want to be able to assign a shift to a member.	WM, A
Acceptance		
Notes		
User Story	I want to filter preferences for tasks.	WM, A
Acceptance		
Notes		
User Story	I want to filter preferences for time.	WM, A
Acceptance		
Notes		
User Story	I want to designate when fining periods are.	WM, A
Acceptance		
Notes		
User Story	I want to approve hours.	WM, A
Acceptance		
Notes		
User Story	I want proof the job was done correctly.	WM, A
Acceptance		
Notes		
User Story	I want to be able to edit member's hours in case a mistake was made.	WM, A
Acceptance		
Notes		
User Story	I want to approve a member shift swap.	WM, A
Acceptance		
Notes		

User Story	I want to see the total house hours and compare it to where the hours need to be.	WM, A
Acceptance		
Notes		
User Story	I want to setup online sign offs.	WM, A
Acceptance		
Notes		
User Story	I want to send the admin a written request.	WM, A
Acceptance		
Notes		
User Story	I want to set a due date for swapping, selling, and buying.	WM, A
Acceptance		
Notes		
User Story	I want to edit who completed a works shift, for example, if someone got sick and someone else actually completed the task.	WM, A
Acceptance		
Notes		
User Story	I want to see a log of changes made to a work shift.	WM, A
Acceptance		
Notes		
User Story	I want to view a member's work shift history.	WM, A
Acceptance		
Notes		

Other's Shifts - Admin

User Story	I want to see the shifts for all houses and all common area.	A
Acceptance		
Notes		
User Story	I want to view house hours.	A
Acceptance		
Notes		
User Story	I want to view all member hours.	A
Acceptance		
Notes		
User Story	I want to view all member, house president, and manager shifts.	A
Acceptance		
Notes		
User Story	I want to remove hours from a manager.	A
Acceptance		
Notes		
User Story	I want to add hours to a manager.	A
Acceptance		
Notes		

Preferences - All Users

User Story	I want to rerank my tasks because I changed my mind on what I would rather do.	M&OM, HP, WM, A
Acceptance		
Notes		
User Story	I want to rank my tasks so I can have say on the type of work shift I am given.	M&OM, HP, WM, A
Acceptance		
Notes		
User Story	I want to sort/filter shifts based on my preferences when looking to swap, buy, or sell shifts.	M&OM, HP, WM, A
Acceptance		
Notes		
User Story	I want to edit the hours I can work because my availability has changed.	M&OM, HP, WM, A
Acceptance		
Notes		
User Story	I want to change what notifications send me an email notification.	M&OM, HP, WM, A
Acceptance		
Notes		
User Story	I want to change which items send me notifications on the site.	M&OM, HP, WM, A
Acceptance		
Notes		

Fines - Members, House Presidents, and Workshift Managers

User Story	I want to view any current fines I have.	M&OM, HP, WM
Acceptance		
Notes		
User Story	I want to view my past fines.	M&OM, HP, WM
Acceptance		
Notes		
User Story	I want to know when the payment for my fines was received.	M&OM, HP, WM
Acceptance		
Notes		
User Story	I want to contest my fine.	M&OM, HP, WM
Acceptance		
Notes		
User Story	I want to show my manager that I paid my fine.	M&OM, HP, WM
Acceptance		
Notes		

Fines - Workshift Managers and Admins

User Story	I want to view a member's fine history.	WM, A
Acceptance		
Notes		
User Story	I want to fine a member if they did not complete their work shift properly.	WM, A
Acceptance		
Notes		
User Story	I want to notify the member as to why they are being fined.	WM, A
Acceptance		

Notes		
User Story	I want to mark a fine as paid if a member pays it.	WM, A
Acceptance		
Notes		
User Story	I want to set a fine rate.	WM, A
Acceptance		
Notes		
User Story	I want to set a fine buffer.	WM, A
Acceptance		
Notes		
User Story	I want to manually enter a fine.	WM, A
Acceptance		
Notes		
User Story	I want to setup fines so they can be automatically given after a specified date.	WM, A
Acceptance		
Notes		
User Story	I want to edit fine preferences for the house.	WM, A
Acceptance		
Notes	Which preferences do they want to keep?	

Fines - Admins

User Story	I want to fine a manager.	A
Acceptance		
Notes		
User Story	I want to view a manager's fine history.	A
Acceptance		
Notes		
User Story	I want to notify the manager as to why they are being fined.	A

Acceptance		
Notes		
User Story	I want to mark a fine as paid if a manager pays it.	A
Acceptance		
Notes		

Elections - Members, House Presidents, Workshift Managers

User Story	I want to be notified when there is a new election I can participate in.	M&OM, HP, WM
Acceptance		
Notes		
User Story	I want to rank my vote choices.	M&OM, HP, WM
Acceptance		
Notes		
User Story	I want to vote yes or no on an issue.	M&OM, HP, WM
Acceptance		
Notes		
User Story	I want to vote anonymously if possible.	M&OM, HP, WM
Acceptance		
Notes		
User Story	I want to see my vote to make sure it was counted.	M&OM, HP, WM
Acceptance		
Notes		
User Story	I want to view the election results.	M&OM, HP, WM
Acceptance		
Notes		

Elections - House Presidents and Admins

User Story	I want to create an election that has a yes or no vote.	HP, A
Acceptance		
Notes		
User Story	I want to hold a vote of confidence.	HP, A
Acceptance		

Notes		
User Story	I want to create an election where the member can rank the options.	HP, A
Acceptance		
Notes		
User Story	I want to make an election anonymous.	HP, A
Acceptance		
Notes		
User Story	I want to make an election non-anonymous.	HP, A
Acceptance		
Notes		
User Story	I want to require members to vote.	HP, A
Acceptance		
Notes		
User Story	I want to do an instant run off election.	HP, A
Acceptance		
Notes		
User Story	I want to duplicate an existing election so I do not have to start from scratch.	HP, A
Acceptance		
Notes		
User Story	I want to save an election as a draft.	HP, A
Acceptance		
Notes		
User Story	I want to view who voted for what in a non-anonymous election.	HP, A
Acceptance		
Notes		
User Story	I want to view the statistics on the election results.	HP, A
Acceptance		
Notes		

Notifications - All Users

User Story	I want to receive a notification when I can view an election's final results.	HP, WM, A
Acceptance		
Notes		

Notifications - Members/Other Managers, House Presidents, Workshift Managers

User Story	I want to receive a notification if I need to participate in an election.	M&OM, HP, WM
Acceptance		
Notes		
User Story	I want to receive a notification if I receive a fine.	M&OM, HP, WM
Acceptance		
Notes		
User Story	I want to receive a notification if my hours get approved.	M&OM, HP, WM
Acceptance		
Notes		
User Story	I want to receive a notification if my hours are not approved.	M&OM, HP, WM
Acceptance		
Notes		
User Story	I want to receive a notification if someone is selling a shift when I am available.	M&OM, HP, WM
Acceptance		
Notes		
User Story	I want to turn the notifications on or off when someone is selling a shift.	M&OM, HP, WM
Acceptance		
Notes		
User Story	I want to receive a notification if a member buys my shift.	M&OM, HP, WM

Acceptance		
Notes		
User Story	I want to receive a notification if my fine goes away after I have paid it.	M&OM, HP, WM
Acceptance		
Notes		
User Story	I want to be able to delete notifications I have read.	M&OM, HP, WM
Acceptance		
Notes		
User Story	I want to know the date a notification was sent out.	M&OM, HP, WM
Acceptance		
Notes		
User Story	I want to receive a notification if someone accepts my swap shift request.	M&OM, HP, WM
Acceptance		
Notes		
User Story	I want to be notified my manager has confirmed my disability accommodation notice.	M&OM, HP, WM
Acceptance		
Notes		
User Story	I want to be notified if the details of a work shift change.	M&OM, HP, WM
Acceptance		
Notes		

Notifications - Workshift Managers and Admins

User Story	I want to be notified if one of my members has a disability accommodation that needs approval.	WM, A
Acceptance		
Notes		

User Story	I want to be notified if one of my members has updated their work shift preference.	WM, A
Acceptance		
Notes		
User Story	I want to be notified if one of my members has updated their availability preference.	WM, A
Acceptance		
Notes		
User Story	I want to be notified if one of my members did not log their time.	WM, A
Acceptance		
Notes		
User Story	I want to be notified if one of my members swaps shifts.	WM, A
Acceptance		
Notes		
User Story	I want to be notified if one of my members buys a shift.	WM, A
Acceptance		
Notes		
User Story	I want to be notified if one of my members is low on hours.	WM, A
Acceptance		
Notes		
User Story	I want to be notified if a member sends me a written request.	WM, A
Acceptance		
Notes		
User Story	I want to be notified if a member contests a fine.	WM, A
Acceptance		
Notes		

Notifications - Admins

User Story	I want to be notified if one of my managers has a disability accommodation that needs approval.	A
Acceptance		
Notes		
User Story	I want to be notified if one of my managers did not log their time.	A
Acceptance		
Notes		
User Story	I want to be notified if a manager sends me a written request.	A
Acceptance		
Notes		

Export/Print - All Users

User Story	I want to export/print the details of a fine.	M&OM, HP, WM, A
Acceptance		
Notes		
User Story	I want to export/print the work shift list.	M&OM, HP, WM, A
Acceptance		
Notes		
User Story	I want to export /print the hours completed.	M&OM, HP, WM, A
Acceptance		
Notes		
User Story	I want to export/print the work shift history.	M&OM, HP, WM, A
Acceptance		
Notes		
User Story	I want to print my work schedule	M&OM, HP, WM, A
Acceptance		
Notes		

Export/Print - Workshift Manager and Admin

User Story	I want to print the schedule for all of my members.	A
Acceptance		
Notes		

Export/Print - Admin

User Story	I want to export/print the hours for all houses and common areas.	A
Acceptance		
Notes		